

Adath Israel Congregation Pot Luck Policy


Adath Israel congregation recognizes that sharing a home-cooked meal plays a central role in the Jewish experience. Through this sharing, we wish to continue to build a sense of *kehillah* (community) for our congregants and co-occupants.



All food brought into Adath Israel for a pot luck event shall be kosher as described in this policy.

These guidelines apply ONLY to designated and approved Pot Luck events. All other food service must adhere to the Adath Israel Kashrut Policy (see attached).

Policy Item	Clarification
<p>1. Advance approval: When planning a pot luck event, request permission from the Adath office at least one week in advance, specifying the date and area within Adath the pot luck food will be served. Once permission is granted, ensure that all event communications state clearly that the event will be pot luck. Pot luck food must not be brought to events unless the event communications so specify. Pot luck food must be kept within the designated and approved area. This food cannot be eaten or taken anywhere else in the building.</p>	<p>While every effort will be made to accommodate pot luck events, there may be times where a simultaneous event would take precedence.</p>
<p>2. Supervised: For each Pot Luck event, one person who has been trained by the Adath Rabbi on Adath's Kashrut and Pot Luck Policies must be designated to ensure that these policies are followed. The individual must be on site during the event.</p>	<p>The food supervisor does not have to be an Adath member but must be trained by the Adath Rabbi.</p>
<p>3. Kitchen locked: Before the pot luck event starts, the kitchen door must be locked.</p>	<p>The kitchen may not be used to wash dishes/containers from a pot luck event.</p>
<p>4. Prepare the site: Tables must be covered with disposable table coverings. All pot luck events must be self-contained. Organizers must provide all supplies, including tablecloths, plastic ware, plates, napkins, serving dishes, and beverages.</p>	<p>Adath will not provide any supplies or a storage area for pot luck events.</p>
<p>5. No meat: Food used in pot luck events must be dairy or <i>pareve</i> (neither dairy nor meat).</p>	
<p>6. Disposable: Prepare, cook, and transport food using kosher ingredients bearing a <i>hekhsher</i> (as required, see #7 below) in new, disposable containers using new disposable utensils.</p>	<p>Containers and utensils may not be reused at Adath</p>

Policy Item	Clarification
7. Hekhsher (kosher certification) or not?	
<u>No hekhsheer required:</u>	
<ul style="list-style-type: none"> • Fresh salmon, fresh tuna 	
<ul style="list-style-type: none"> • Sugar; flour; salt; pepper; milk (with no additives); all frozen fruit juices with no additives (except grape juice which requires a <i>hekhsheer</i>); frozen (uncooked) vegetables; frozen (uncooked) fruit (with no additives); corn starch; baking soda; baking powder; fresh fruits and vegetables; eggs; honey; plain nuts; plain raisins; plain rice; pure spices; regular yeast. 	
<u>Must have a hekhsheer:</u>	
<ul style="list-style-type: none"> • All pareve and dairy foods other than those listed directly above • All commercially prepared or processed foods. • Grape juice • Any foods containing additives 	<p>A partial list of permitted <i>hekhsheers</i>:</p>  <p>See Adath Kashrut Policy for complete list.</p>
<ul style="list-style-type: none"> • All kosher fish other than fresh salmon or tuna 	<p>No non-kosher fish and seafood e.g. catfish, eel, shellfish, crustaceans.</p>
8. Ingredient list: All dishes at pot luck events must be accompanied by an ingredient list.	
9. Handling trash: Line trash cans and recyclable cans with new plastic trash bags. When a bag is full, tie it up to prevent spillage and leave the bag in the can.	<p>Maintenance staff will take trash to dumpster.</p>
10. No pot lucks may be held on the 8 days of Passover.	<p>Pot Lucks may not be held during the 8 days of Passover.</p>

SPECIAL REQUIREMENTS FOR EVENTS ON SHABBAT HOSTED OR COHOSTED BY ADATH ISRAEL CONGREGATION

All rules of food delivery, preparation, and warming on Shabbat apply (see the attached Adath Kashrut Policy, pp. 4-5). Coffee and tea must be prepared either through use of a timer or by non-Jewish kitchen staff. Adath participants may not turn on or off the coffee or hot water pots on Shabbat. Participants may not warm food on Shabbat using Sterno or heating devices. Participants may not purchase, prepare or bring food into the synagogue on Shabbat, Yom Kippur (e.g. for a break the fast) or any *Yom Tov* (Jewish holiday).